

**CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING**  
**Action Minutes of Regular Session**  
**December 14, 2020 9:00 a.m. via Videoconference**  
**Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas**

- 1) **Establish Quorum and Call to Order. Present via videoconference:** Commissioners Dave Taylor, Dave Point, Bruce Harris, Carolyn Nichols, Chris Forton, Scott Olson and Betty Haley.

Also present via videoconference: City Council Representative, Sanjeev Kumar.

- 2) **Pledge of Allegiance.**

3) **Citizens Participation for items not on the agenda.**

- No one spoke.

- 4) **Citizens Participation for the consent agenda.**

- No one spoke.

**CONSENT AGENDA** - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 5) **Approval of Minutes:** November 9, 2020, Regular Meeting.

- Determination: **Motion to approve the consent agenda as written made by Commissioner Harris and seconded by Commissioner Point. Motion carried by a vote of 7-0.**

**END CONSENT AGENDA**

Citizen Participation on posted agenda items occurred via telephone or video call.

- 6) **Sign Variance: 2203 Lakeway Blvd.** Consider a request from CND Designs, on behalf of Lakeway Church, located at 2203 Lakeway Blvd, for approval of modification to signage on two existing monuments, noted as Sign A and Sign B.

- Staff report and presentation by Erin Carr
- Applicant was not present.
- Public Hearing: No one spoke.
- Commission discussion/action – **A motion was made by Commissioner Forton to approve a modification to signage on two existing monument signs, noted as Sign A and Sign B, on the condition that the copy text area on the monument signs is no more than 30 square feet in area. The motion was seconded by Commissioner Haley. Motion carried by a vote of 7-0.**

- 7) **Final Plat: Lakeway Estates.** Consider a request from Perales Engineering, LLC, the agent for the owner of approximately 46 acres located west of Serene Hills Court, for approval of a Final Plat for Lakeway Estates.
- Staff report and presentation by Erin Carr
  - Applicant Aaron Raste joined via video call.
  - Public Hearing: David Walden joined via telephone and spoke in opposition to the request. Ron White, also present via telephone, spoke about the history of the development and expressed support for the request.
  - Commission discussion/action – **A motion was made by Commissioner Olson to recommend approval** of a Final Plat for the property known at Lakeway Estates **to City Council. The motion was seconded by Commissioner Point. Motion carried** by a vote of 7-0.
- 8) **Cut and Fill Variance: Lakeway Highlands Phase 2, Section 7.** Consider a request from Carlson, Brigance & Doering, Inc. on behalf of RH Lakeway Development LTD., owner of approximately 53.555 acres of land located northwest of Baldovino Skyway, for approval of a cut and fill variance for Lakeway Highlands Phase 2, Section 7.
- Staff report and presentation by Erin Carr
  - Applicant’s Representative, Bill Hayes joined via video call.
  - Public Hearing: No one spoke.
  - Commission discussion/action – **A motion was made by Commissioner Point to approve** the request for a cut and fill variance for Lakeway Highlands, Phase 2, Section 7. **The motion was seconded by Commissioner Harris. The motion was opposed by Commissioner Forton. Motion carried** by a vote of 6-1.
- ❖ The commission took a short break from 10:04 am to 10:15 am.
- Due to other obligations, Commissioner Olson had to leave the meeting at 10:30 am.
- 9) **Ordinance Amendment: PUD (Planned Unit Development) District.** An amendment revising the City of Lakeway Code of Ordinances, Section 30.03.021 PUD (Planned Unit Development) district.
- Staff report and presentation by Erin Carr
  - Applicant was not present.
  - Public Hearing: No one spoke.
  - Commission discussion/action – **A motion was made by Commissioner Nichols to recommend approval** of an amendment revising the City of Lakeway Code of Ordinances, Section 30.03.021 PUD (Planned Unit Development) district **to City Council. The motion was seconded by Commissioner Harris. Motion carried** by a vote of 6-0.
- At 11:13 am, Commissioner Harris lost internet connection but reconnected at 11:20 am.

**10) Discussion Item:** Discuss metrics from 2020 and goals for 2021.

- No action taken.

**11) Adjourn.**

- Motion to adjourn **by Commissioner Nichols, seconded by Commissioner Harris.**  
**Motion carried** by a vote of **6-0**.
- Chairman Dave Taylor adjourned the meeting at 11:48 a.m.

Minutes approved on January 11, 2021, by a vote of 7-0.



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Erin Carr, BDS Director