

CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING
Action Minutes of Regular Session
March 4, 2020 9:15 a.m.
Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas

- 1) **Establish Quorum and Call to Order. Present:** Commissioners Dave Taylor, Don Kotrady, Dave Point, Bruce Harris, Carolyn Nichols, and Betty Haley.

Also present: City Council Representative, Sanjeev Kumar.

- 2) **Pledge of Allegiance.**

- 3) **Citizens Participation.**

- No one spoke.

CONSENT AGENDA - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4) **Approval of Minutes:** February 5, 2020, Regular Meeting.

- Determination: **Motion to approve minutes as written made by Commissioner Kotrady and seconded by Commissioner Haley. Motion carried by a vote of 6-0.**

END CONSENT AGENDA

- 5) **Action Item: City of Lakeway Comprehensive Plan 2020 Update.**

- Staff report and presentation by Larry Harlan, Comprehensive Plan Steering Committee Chairman
- Public Hearing: Deb Stenger spoke in opposition of the request.
- Commission discussion/action – **A motion was made by Commissioner Harris to recommend approval of the 99% complete version of the City of Lakeway Comprehensive Plan 2020 Update to City Council. The motion was seconded by Commissioner Kotrady. Motion carried by a vote of 6-0.**

- 6) **Ordinance Amendment: Signs.** Consider an ordinance amending Title II: Building and Development Regulations; Chapter 30: Zoning; Article 30.03: Zoning Use Regulations; Section 30.03.009: District C-1 (Office/Retail); Article 30.05: Special Use Permits; Section 30.05.004.5: Criteria Applicable to Short-Term Rental Use Permits; and Section 30.07: Administration and Enforcement; Division 3: City Building Commission; Section 30.07.041: Creation and Purpose.

- Staff report and presentation by Charlotte Hodges, Building & Development Services.
- Public Hearing: No one spoke.
- Commission Discussion/Action - **A motion was made by Commissioner Kotrady to recommend approval of the amendments to Chapter 30 of the Lakeway Municipal Code as presented to City Council and to open the floor to discussion. The motion was seconded by Commissioner Harris. Motion carried by a vote of 6-0.**

7) **Discussion Item: Potential Ordinance Amendments.** A discussion pertaining to potential amendments to Chapter 26 (Signs) of the Lakeway Code of Ordinances.

- Staff report and presentation by Erin Carr
- Public Hearing. No one spoke.
- Commission discussion. No action will be taken.

8) **Adjourn.**

- Motion to adjourn by **Commissioner Point and seconded by Commissioner Harris.**
Motion carried by a vote of **6-0**.
- Chairman Dave Taylor adjourned the meeting at 10:41 a.m.

Minutes approved on April 1, 2020, by a vote of 7-0.



Erin Carr, BDS Manager