

**CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING**  
**Action Minutes of Regular Session**  
**September 4, 2019 9:15 a.m.**  
**Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas**

- 1) **Establish Quorum and Call to Order. Present:** Commissioners Dave Taylor, Don Kotrady, Dave Point, Bruce Harris, Betty Haley, Carolyn Nichols, and Scott Olson.

Also present: City Council Liaison Sanjeev Kumar.

- 2) **Pledge of Allegiance.**
- 3) **Citizens Participation.** No one spoke.

**CONSENT AGENDA** - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4) **Approval of Minutes:** August 7, 2019, Regular Meeting.

- Determination: **Motion to approve minutes** as written by **Commissioner Point and seconded by Commissioner Harris. Motion carried by a vote of 7-0.**

**END CONSENT AGENDA**

- 5) **Future Land Use Map Change: 15617 Flintrock Road.** Consider a request from Cherry Knoll LLC, to amend the Future Land Use Map for approximately 3 acres of land located at 15617 Flint Rock Road, from Commercial to Residential.
- **This item was postponed at the request of the applicant.**
- 6) **Zoning Change: 15617 Flintrock Road.** Consider a request from Cherry Knoll LLC, the owner of approximately 22.9 acres of land located at 15617 Flintrock Road, for approval of a change in zoning from R-1 (Single Family Residential) and C-1 (Office/Retail) to R-8 (Multi-Family Residential).
- **This item was postponed at the request of the applicant.**
- 7) **Annexation: Bee Creek Road.** Consider a request from Cherry Knoll LLC, the owner of approximately 22.9 acres of land located at 15617 Flintrock Road, for approval of a change in zoning from R-1 (Single Family Residential) and C-1 (Office/Retail) to R-8 (Multi-Family Residential).
- **This item was postponed.**
- 8) **Special Use Permit: 108 Baldovino Skyway.** Consider a request from Drees Homes, the owner of the property located at 108 Baldovino Skyway (Lakeway Highlands, Phase 2, Section 6, Block A, Lot 99) for approval of Special Use Permit to allow a sales trailer to be constructed and operated as a real estate sales office.
- Staff report and presentation by Charlotte Hodges
  - Applicant was not present.
  - Public Hearing: No one spoke.

- Commission discussion/action – **A motion was made by Commissioner Nichols to approve the request for a Special Use Permit** allowing a sales trailer to be constructed and operated as a real estate sales office **for a period of one year and to open the floor to discussion. The motion was seconded by Commissioner Kotrady. Motion carried by a vote of 5-2.**
- 9) **Sign Variance: 2050 Lohmans Spur.** Consider a request from Stokes Signs, representing the owner of the property located at 2050 Lohmans Spur, for approval of a variance to Section 26.04.005 pertaining to monument signage.
- Staff report and presentation by Charlotte Hodges.
  - Applicant, Bradley Wilson was present.
  - Public Hearing: No one spoke.
  - Commission Discussion/Action - **A motion was made by Commissioner Nichols to postpone making a determination on the requested sign variance** to Section 26.04.005 of the Lakeway Municipal Code pertaining to monument signage until modifications to the request are submitted. **The motion was seconded by Commissioner Point. Motion carried by a vote of 7-0.**
- 10) **Sign Request: 322 Medical Parkway.** Consider a request from Sun Signs, representing the owner of the property located at 322 Medical Parkway (Springhill Suites), for approval of a monument sign.
- Staff report and presentation by Charlotte Hodges.
  - Applicant from Texas Custom Signs was present to answer questions.
  - Public Hearing: No one spoke.
  - Commission Discussion/Action - **A motion was made by Commissioner Point to approve the request for a monument sign as designed and shown on the sign plans and to open the floor to discussion. The motion was seconded by Commissioner Kotrady. Motion carried by a vote of 7-0.**
- 11) **Sign Variance: 322 Medical Parkway.** Consider a request from Sun Signs, representing the owner of the property located at 322 Medical Parkway (Springhill Suites), for approval of a variance to Section 26.04.005 pertaining to building signage.
- Staff report and presentation by Charlotte Hodges.
  - Applicant from Texas Custom Signs was present to answer questions.
  - Public Hearing: No one spoke.
  - Commission Discussion/Action - **A motion was made by Commissioner Forton to approve the request for a variance** to Section 26.04.005 of the Lakeway Municipal Code pertaining to building signage as presented **and to open the floor to discussion. The motion was seconded by Commissioner Nichols. Motion carried by a vote of 7-0.**

**12) Discussion Item.** Current status of commercial development projects and City of Lakeway development process update.

- Presentation by Charlotte Hodges.
- Commission discussion. No action taken.

**13) Adjourn.**

- Motion to adjourn by **Commissioner Kotrady and seconded by Commissioner Harris. Motion carried by a vote of 7-0.**
- Chairman Dave Taylor adjourned the meeting at 9:55 a.m.

Minutes approved on October 2, 2019, by a vote of 6-0.

  
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Erin Carr, BDS Manager