

CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING
Action Minutes of Special Session
February 13, 2019 9:15 a.m.
Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas

- 1) **Establish Quorum and Call to Order. Present:** Commissioners Dave Taylor, Don Kotrady, Dave Point, Bruce Harris, Carolyn Nichols, Scott Olson and Chris Forton.
- 2) **Pledge of Allegiance.**

CONSENT AGENDA - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 3) **Citizens Participation.** John Hoopingarner spoke the Comprehensive Plan and the various subdivision that don't follow the plan.

END CONSENT AGENDA

- 4) **Ordinance Amendment- Recreational and waterborne vehicles.** An amendment to Section 30.04.001 of the City of Lakeway Code of Ordinances including but not limited to the parking of recreational and waterborne vehicles on any public right-of-way or lot.
 - Staff report and presentation by Charlotte Hodges.
 - Public Hearing: No one spoke.
 - Recommendation to City Council: **Motion to recommend approval made by Commissioner Point and seconded by Commissioner Forton. Motion carried by a vote of 7-0.**
- 5) **Ordinance Amendment- Short Term Rentals.** An amendment to Section 30.04.001 of the City of Lakeway Code of Ordinances including but not limited to language clarifying the prohibition of short term rentals in any zoning district without an approved Special Use Permit.
 - Staff report and presentation by Charlotte Hodges.
 - Public Hearing: No one spoke.
 - Recommendation to City Council: **Motion to recommend approval made by Commissioner Forton and seconded by Commissioner Kotrady. Motion carried by a vote of 7-0.**
- 6) **Ordinance Amendment- District C-1 (Office/Retail).** An amendment to Section 30.03.009 of the City of Lakeway Code of Ordinances including but not limited to language clarifying prohibited uses and structures in District C-1 (Office/Retail).
 - Staff report and presentation by Charlotte Hodges.
 - Public Hearing: John Hoopingarner questioned Independent Living (residential use) in a C-1 zoning district.

- Recommendation to City Council: **Motion to recommend approval made by Commissioner Nichols and seconded by Commissioner Forton. Motion carried by a vote of 7-0.**
- 7) **Discussion Item- Sign Ordinance.** A discussion regarding amendments to Chapter 26- Signs including but not limited to the allowable size, location and approval process for permanent signs.
- Staff report and presentation by Charlotte Hodges.
 - Discussion item only; no action.
- 8) **Discussion Item- Model homes and sales trailers.** A discussion regarding Sec.30.04.010 (Model homes and sales Trailers) and Sec. 26.04.002(b) (3) (Temporary signs for model homes/sales office) including but not limited to permit and sign approval process.
- Staff report and presentation by Charlotte Hodges.
 - Discussion item only; no action.
- 9) **Discussion Item- Development Process.** A discussion regarding the development process including but not limited to preliminary plan, platting, zoning, site development and permitting.
- Staff report and presentation by Charlotte Hodges.
 - Discussion item only; no action.
- 10) **Adjourn.**
- Motion to adjourn by **Commissioner Forton and seconded by Commissioner Kotrady. Motion carried by a vote of 7-0.**
 - Chairman Dave Taylor adjourned the meeting at 10:54 am.

Minutes approved on March 6th, 2019, by a vote of 6-0.


Charlotte Hodges, BDS Director