

CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING
Action Minutes of Regular Session
January 9, 2019 9:15 a.m.
Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas

- 1) **Establish Quorum and Call to Order. Present:** Commissioners Dave Taylor, Don Kotrady, Dave Point, Bruce Harris, Chris Forton, Carolyn Nichols, and Betty Haley.
- 2) **Pledge of Allegiance.**
- 3) **Citizens Participation.** No one spoke.

CONSENT AGENDA - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4) **Approval of Minutes:** December 5, 2018, Regular Meeting.

END CONSENT AGENDA

Motion to approve by Commissioner Harris. Motion was seconded by Commissioner Point. Motion carried by a vote of 7-0.

- 5) **Preliminary Plan Revision- Lakeway Towne Centre.** A request from Lakeway Plaza Partners, representing New Braunfels Plaza & Antoine, the owner of the property located at 2111 Lohman's Crossing Road, for approval of a revised preliminary plan for the subject property.
 - *This item was postponed at the last ZAPCO meeting on December 5, 2018.*
 - Staff report and presentation by Charlotte Hodges.
 - Public Hearing: No one spoke. Applicant Tom DeCicco was present. Also present was the project's Civil Engineer, Odalys Johnson.
 - Recommendation to City Council: **Motion to recommend approval made by Commissioner Harris and seconded by Commissioner Forton. Motion carried by a vote of 7-0.**
- 6) **Re-Plat – 15502 S. Flamingo Drive.** A request from John McArdle, owner of 2.1348 acres of land located at the northwest corner of S. Flamingo Drive and S. Meadowlark Street for a Re-Plat of Lot 30-A, Plat Amendment of Lots 30-34 Cardinal Hills Subdivision, Unit 2 and Lot 35, Cardinal Hills Subdivision Unit-2..
 - Staff report and presentation by Charlotte Hodges.
 - Public Hearing: No one spoke. Applicant was not present.
 - Recommendation to City Council: **Motion to recommend approval made by Commissioner Forton and seconded by Commissioner Nichols. Motion carried by a vote of 7-0.**

- 7) **SUP (Short Term Rental) – 4 Casa Verde.** A request from Sam Waltman, owner of the property located at 4 Casa Verde for Special Use Permit for Short Term Rental.
- Staff report and presentation by Charlotte Hodges.
 - Public Hearing: No one spoke. Applicant was not present.
 - Recommendation to City Council: **Motion to recommend approval made by Commissioner Forton and seconded by Commissioner Harris. Motion carried by a vote of 7-0.**
- 8) **Special Use Permit – 108 World of Tennis.** A request from Guadalupe (Lupita) Grimaldo, owner of 108 World of Tennis, for a Special Use Permit for Home Occupation in order to operate a food vending and catering business.
- Staff report and presentation by Charlotte Hodges.
 - Public Hearing: No one spoke. Applicant was not present.
 - **Motion to postpone this item until further information could be provided made by Commissioner Nichols and seconded by Commissioner Forton. Motion carried by a vote of 7-0.**
- 9) **Re-Zone Request – Bee Creek Sports Complex.** A request from Travis County to rezone 70 acres north of Bee Creek Road and south of Crosswinds Road from AG (Agricultural) to P1 (Public Park) for the purposes of developing a Public Sports Complex.
- Staff report and presentation by Charlotte Hodges.
 - Public Hearing: No one spoke. Applicant was not present.
 - Recommendation to City Council: **Motion to recommend approval made by Commissioner Nichols and seconded by Commissioner Point. Motion carried by a vote of 7-0.**
- 10) **Re-Zone Request – 4528 Bee Creek Road.** A request from the City of Lakeway to rezone 30.179 acres north of Bee Creek Road and south of Crosswinds Road from AG (Government) to C1 (Commercial).
- Staff report and presentation by Charlotte Hodges.
 - Public Hearing: No one spoke. Applicant was not present.
 - Recommendation to City Council: **Motion to recommend approval made by Commissioner Harris and seconded by Commissioner Forton. Motion carried by a vote of 7-0.**
- 11) **Sign Variance- 2909 Flintrock Trace.** A request from Adler Architecture, representative for the owner of The Overlook at Lakeway GP, for a variance to Sec. 26.04 regarding building signage.
- Staff report and presentation by Charlotte Hodges.
 - Public Hearing: Lee Jackson was present to oppose the size of the leasing sign. Dave DeOme explained the significance of the historical marker. Applicant was not present.

- Sign Determination 1 (wall/marquis sign):
Motion to approve the request made by Commissioner Forton. The motion was seconded by Commissioner Harris. The motion was opposed by Commissioner Point. Motion carried by a vote of 6-1.
- Sign Determination 2, 3, 4 (monument signs for Phases 1 and 2 and Historical Marker):
Motion to approve the request made by Commissioner Forton. The motion was seconded by Commissioner Harris. Motion carried by a vote of 7-0.
- Sign Determination 5,6 (real estate sign and project development sign):
Motion to deny the requests made by Commissioner Forton. The motion was seconded by Commissioner Nichols. Motion carried by a vote of 7-0.

12) ZAPCO Member Appointment to Comprehensive Plan Steering Committee

Determination: **Motion to nominate Carolyn Nichols to replace Dave Taylor on the steering committee made by Commissioner Haley. The motion was seconded by Commissioner Point. Motion carried by a vote of 6-0. (Commissioner Nichols abstained from vote).**

13) Adjourn.

- Motion to adjourn by **Commissioner Point and seconded by Commissioner Nichols.**
- Chairman Dave Taylor adjourned the meeting at 10:32 am.

Minutes approved on February 6th, 2019, by a vote of 7-0.


 Charlotte Hodges, BDS Director