

CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING
Action Minutes of Regular Session
November 7, 2018 9:15 a.m.
Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas

- 1) **Establish Quorum and Call to Order. Present:** Commissioners Dave Taylor, Dave Point, Louis Mastrangelo, Chris Forton, Don Kotrady, Carolyn Nichols, and Scott Olson.
- 2) **Pledge of Allegiance.**
- 3) **Citizens Participation.** No one spoke.

CONSENT AGENDA - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4) **Approval of Minutes:** October 3, 2018, Regular Meeting.
- 5) **2019 ZAPCO Meeting Dates:** Approve proposed dates for 2019 ZAPCO meetings.

END CONSENT AGENDA

Motion to approve by Commissioner Point with request to see any motion conditions added to action minutes in the future. Motion was seconded by Commissioner Mastrangelo. Motion carried by a vote of 7-0.

- 6) **Re-Plat – Lakeway Highlands.** A request from Carlson, Brigance & Doering, Inc., the agent for the owner of 0.890 acres of land, to re-plat Lot 54, Block A, Lakeway Highlands, Phase 1, Section 8D
 - Staff report and presentation by Charlotte Hodges.
 - Public Hearing: No one spoke. Applicant was not present.
 - Recommendation to City Council: **Motion to recommend approval made by Commissioner Forton and seconded by Commissioner Kotrady. Motion carried by a vote of 7-0.**
- 7) **Zoning Change – Lakeway Highlands.** A request from Carlson, Brigance & Doering, Inc., the agent for the owner of 0.890 acres of land, for a zoning change from R-5 (Condominium) to R-1 (Single Family Residential) for 2,231 SF of Lot 1 Lakeway Highlands, Phase 1, Section 8E.
 - Staff report and presentation by Charlotte Hodges.
 - Public Hearing: No one spoke. Applicant was not present.
 - Recommendation to City Council: **Motion to recommend approval made by Commissioner Point and seconded by Commissioner Forton. Motion carried by a vote of 7-0.**

- 8) **Special Use Permit – Short Term Rental – 104 World of Tennis.** Consider a request from Maggie Ann 104 Management Service, the owner of the property at 104 World of Tennis Square (Lakeway World of Tennis Condominiums, Unit 104A, Building 2), for approval of a Special Use Permit to allow for a short-term rental use to operate at this location.
- Staff report and presentation by Charlotte Hodges.
 - Public Hearing: No one spoke. Applicant was not present.
 - Recommendation to City Council: **Motion to recommend approval made by Commissioner Forton and seconded by Commissioner Nichols. Motion carried by a vote of 7-0.**
- 9) **Special Use Permit – 4936 Bee Creek Road.** Ellis Oglesby, the owner of 4936 Bee Creek Road, is requesting a Special Use Permit for a Health Exercise Club.
- Staff report and presentation by Charlotte Hodges.
 - Public Hearing: Peter McNabe wanted more information. Project representative Travis Robinson with Optimized Engineering was present.
 - Recommendation to City Council: **Motion to recommend approval for a period of 10 years made by Commissioner Kotrady and seconded by Commissioner Forton. Motion carried by a vote of 7-0.**
- 10) **Variance Request- 4936 Bee Creek Road.** Ellis Oglesby, the owner of 4936 Bee Creek Road, is requesting a variance to Sec. 28.09.006 (c) (3) of the City of Lakeway Code of Ordinances.
- Staff report and presentation by Charlotte Hodges.
 - Public Hearing: No one spoke. Project representative Travis Robinson with Optimized Engineering was present.
 - Determination: **Motion to approve made by Commissioner Forton and seconded by Commissioner Kotrady. Motion carried by a vote of 7-0.**
- 11) **Sign Variance- Texas Regional Bank.** A request from Mont Rouge Lakeway, property owner at 1213 Ranch Road 620 S for a sign variance for a wall sign at Texas Regional Bank.
- Staff report and presentation by Charlotte Hodges.
 - Public Hearing: No one spoke. Applicant was not present.
 - Determination: **Motion to approve made by Commissioner Point. The motion was seconded by Commissioner Mastrangelo. Motion carried by a vote of 7-0.**
- 12) **Ordinance Amendment- Sec. 30.03.006 –** City staff is requesting an amendment to Sec. 30.03.006, District R-6 (Single-Family Residential – Rural) of the Zoning Ordinance to clarify regulations for properties located in the FEMA Floodplain.
- Staff report and presentation by Charlotte Hodges.
 - Public Hearing: Ryan Nichols spoke and explained background for request.
 - Recommendation to City Council: **Motion to recommend approval by Commissioner Olson and seconded by Commissioner Forton. Motion carried by a vote of 7-0.**

13) Adjourn.

- Motion to adjourn by **Commissioner Point** and seconded by **Commissioner Nichols**.
- Chairman Dave Taylor adjourned the meeting at 10:20 am.

Minutes approved on November 7th, 2018, by a vote of 7-0.


Charlotte Hodges, BDS Director