

**NOTICE IS HEREBY GIVEN THAT**  
**THE CITY COUNCIL OF THE CITY OF LAKEWAY, TRAVIS COUNTY, TEXAS**  
**Will meet in Regular Session on Monday, July 16, 2018 at 6:30 p.m.**  
**Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas**

**AGENDA**

1. **Establish Quorum and Call to Order** – Present: Mayor Cox, Councilmember Bertram, Councilmember Haley, Mayor Pro Tem Massa, Councilmember Smith, and Councilmember Trecker.
2. **Pledge of Allegiance.**
3. **Financial Report.**
  - Staff report by Assistant City Manager Julie Oakley.
4. **Report** on status of previous business.
  - Training for new volunteers - Mayor Cox
  - Public Engagement Advisory Committee launch with consultant - Mayor Cox
  - Amendments to the city's sign ordinance - City Manager Steve Jones
  - Remaining committee appointments - Arts Committee, Board of Ethics, Heritage Commission and Parks and Recreation Commission - Mayor Cox
5. **Report** on Police Station project.
6. **Appoint** a City Attorney pursuant to Section 4.05 of the City Charter and authorize the Mayor to execute a letter of engagement for legal services.
  - Staff report by City Manager Steve Jones.
  - Citizens participation – No one spoke.
  - Council discussion/action – Mayor Pro Tem Massa moved to authorize the Mayor to execute a letter of engagement with Bickerstaff, Heath, Delgado, Acosta LLP. Councilmember Haley seconded and the motion passed unanimously.
7. **Discuss and consider** appointing a member to fill a vacancy on the city council - Councilmember Trecker moved to declare vacancy due to resignation of Jean Hennagin. Mayor Pro Tem Massa seconded and the motion passed unanimously. Mayor Pro Tem Massa moved to amend the motion to accept the resignation from Jean Hennagin and declare a vacancy on the city council. Councilmember Trecker seconded and the motion passed unanimously.
8. **Ordinance No. 2018-07-16-01** – An ordinance of the City of Lakeway, Texas, ordering a special election for the purpose of electing two (2) council members, such election is to be held on the 6th of November, 2018, in the City of Lakeway, Texas; making provision for the conduct of the elections; providing for other matters incidental and related to such election.

- Staff report by City Secretary Jo Ann Touchstone
  - Citizen participation – Thomas Kilgore spoke.
  - Council discussion/action – Councilmember Bertram moved to approve ordinance number 2018-07-16-01. Councilmember Haley seconded and the motion passed unanimously.
- 9. Ordinance No. 2018-07-16-03** an ordinance of the city of Lakeway, Texas amending the city of Lakeway code of ordinances chapter 2, by adopting new provisions under division 2, section 2.03; establishing the structure, objectives, and duties of the city's Wildlife Advisory Committee; and providing for: amendment; repealer; severability; effective date; and proper notice & meeting.
- Staff report – Given by City Manager Steve Jones.
  - Citizen participation – Rita Cross spoke. Tammy Stanley spoke. George Blume spoke.
  - Council discussion/action – Mayor Pro Tem Massa moved to approve ordinance number 2018-07-16-03 to create the Wildlife Advisory Committee and add two alternate members.
- 10. Resolution No. 2018-07-16-02** – A resolution of the City of Lakeway appointing members to the City Building Commission.
- Staff report.
  - Citizen participation – No one spoke.
  - Council discussion/action – Councilmember Smith moved to approved resolution number 2018-07-16-02. Councilmember Haley seconded and the motion passed unanimously.
- 11. Ordinance No. 2018-07-16-03** – An ordinance of the city of Lakeway, Texas, amending the code of ordinances “short-term rentals”, chapter 22: general regulations; article 22.02 definitions; and chapter 30: zoning; article 30.05 special use permits; and providing for severability, repealer, and an effective date.
- Staff report by Interim Director of Building & Development Services Erin Carr.
  - Citizen participation – No one spoke.
  - Council discussion/action – Councilmember Trecker moved to accept ordinance number 2018-07-16-10 as amended with changes presented in meeting. Mayor Pro Tem Massa seconded and the motion passed unanimously. *(Note: The ordinance number 2018-07-16-03 was duplicated and ordinance number 2018-07-16-10 has been assigned to this item.)*
- 12. Contract:** FY 2018 Request for Proposals for Lakeway Swim Center Lap Pool Re-Plaster. Award contract to the successful respondent and authorize the City Manager to execute a contract.
- Staff report by Assistant City Manager Julie Oakley.
  - Citizens participation – No one spoke.
  - Council discussion/action – Councilmember Trecker moved to award the contract to Progressive Commercial Aquatics. Councilmember Bertram seconded and the motion passed unanimously.

- 13. Contract:** FY 2018 Request for Proposals for Lakeway Swim Center Concrete Pool Deck Resurfacing. Award contract to the successful respondent and authorize the City Manager to execute a contract.
- Staff report by Assistant City Manager Julie Oakley.
  - Citizens participation – No one spoke.
  - Council discussion/action – Councilmember Bertram moved to award the contract to Sundek. Councilmember Trecker seconded and the motion passed unanimously.
- 14. Citizens Participation – The following persons spoke:** Mike Blahowksi, Bill Neese, Len Merchant, Pam Painter and Bob Deplantis.
- 15. Discuss and consider litigation** with the city’s attorney regarding Cherry Knoll vs. Lakeway and Lakeway vs. Cherry Knoll. The City Council will retire into executive session to discuss these legal matters with the attorney – Convened to executive session at 8:16 p.m. Reconvened to open session at 9:22 p.m. No action was taken in executive session.

**CONSENT AGENDA: All items may be approved by one Council vote. Members of the Council may pull items from the consent agenda for discussion.**

- 16. Approve Minutes:** Regular Council Meeting of June 18, 2018.
- 17. Approve Minutes:** Special Council Meeting of July 2, 2018.
- 18. Approve Quarterly Investment Report:** Investment report for quarter ended June 30, fiscal year 2018, submitted by Assistant City Manager Julie Oakley.
- 19. Approve Ordinance No. 2018-07-16-02** an ordinance of the city of Lakeway, Texas amending the city of Lakeway code of ordinances chapter 30, by adopting new provisions under division 2, section 30.07; establishing the structure, objectives, and duties of the city’s Zoning and Planning Commission; providing for amendments to certain sections within article 30.07 and providing for: amendment; repealer; severability; effective date; and proper notice & meeting.
- 20. Approve Ordinance No. 2018-07-16-04** - an ordinance of the city of Lakeway, Texas amending the city of Lakeway code of ordinances chapter 16, by adopting new provisions under division 1, section 16.02; establishing the structure, objectives, and duties of the city’s Parks and Recreation Committee; and providing for: amendment; repealer; severability; effective date; and proper notice & meeting.
- 21. Approve Ordinance no. 2018-07-16-05** - an ordinance of the city of Lakeway, Texas amending the city of Lakeway code of ordinances chapter 30, by adopting new provisions under division 3, section 30.07; establishing the structure, objectives, and duties of the City Building Commission; and providing for: amendment; repealer; severability; effective date; and proper notice & meeting.
- 22. Approve Ordinance no. 2018-07-16-06** - an ordinance of the city of Lakeway, Texas amending the city of Lakeway code of ordinances chapter 2, by adopting new provisions under division 3, section 2.03; regarding meeting procedures and establishing the

structure, objectives, and duties of the city's Heritage Commission; and providing for: amendment; repealer; severability; effective date; and proper notice & meeting.

- 23. Approve Ordinance No. 2018-07-16-07** - an ordinance of the city of Lakeway, Texas amending the city of Lakeway code of ordinances chapter 30, by adopting new provisions under division 4, section 30.07; establishing the structure, objectives, and duties of the city's Board of Adjustment; providing for amendments to certain sections within article 30.07 and providing for: amendment; repealer; severability; effective date; and proper notice & meeting.
- 24. Approve Ordinance No. 2018-07-16-08** - an ordinance of the city of Lakeway, Texas amending the city of Lakeway code of ordinances chapter 2, by adopting new provisions under division 6, section 2.04; establishing the structure, objectives, and duties of the city's Board of Ethics; and providing for: amendment; repealer; severability; effective date; and proper notice & meeting.
- 25. Approve Ordinance No. 2018-07-16-09** - an ordinance of the city of Lakeway, Texas repealing the Development Committee as defined in chapter 2, section 2.03, under division 4 of the city's code of ordinances and providing for: amendment; repealer; severability; effective date; and proper notice & meeting.
- 26. Approve Resolution No. 2018-07-16-01** - A resolution of the city of Lakeway, Texas adopting a policy providing the selection process for filling vacancies on the city's boards, commissions, and committees.

Mayor Cox pulled item number 24. Mayor Cox reviewed proposed amendments to Ordinance No. 2018-07-16-08. Mayor Pro Tem Massa moved to approve ordinance number 2018-07-16-08 with the noted changes made. Councilmember Smith seconded and the motion passed unanimously.

Mayor Pro Tem Massa pulled item 23. Terms were clarified. Councilmember Smith moved to approve ordinance number 2018-07-16-07. Councilmember Trecker seconded and the motion passed unanimously.

Councilmember Smith pulled item 19 to inquire of definition of "cumulative" clause versus repealer clause in all proposed ordinances.

Councilmember Smith moved to approve the consent agenda, items 19-22, authorizing the city attorney to add a repealer clause to each ordinance. Mayor Pro Tem Massa seconded and the motion passed unanimously.

Councilmember Haley moved to approve the consent agenda. Mayor Pro Tem Massa seconded and the motion passed unanimously.

<b>END CONSENT AGENDA</b>
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**27. Adjourn** – Meeting adjourned at 9:52 p.m.

Signed this 22 day of Aug, 2018.

  
Sandra L. Cox, Mayor

  
Jo Ann Touchstone, City Secretary

