

**CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING**  
**Action Minutes of Regular Session**  
**May 2, 2018 9:15 a.m.**  
**Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas**

- 1) **Establish Quorum and Call to Order. Present:** Commissioners Steve Smith, Bruce Harris, Don Goff, Jack Ford, Don Kotrady and Chairman Dave Taylor.
- 2) **Pledge of Allegiance.**
- 3) **Citizens Participation.** No one spoke.

*CONSENT AGENDA - All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4) **Approval of Minutes:** April 4, 2018, Regular Meeting.

**END CONSENT AGENDA**

**Motion to approve with one correction by Commissioner Harris and seconded by Commissioner Ford. Motion carried by a vote of 6-0.**

- 5) **ZAPCO Appointments to Comprehensive Plan Steering Committee**
  - Staff report and presentation by Ray Miller.
  - Public Hearing: No one spoke.
  - Determination: **Motion to postpone by Commissioner Ford. The motion was seconded by Commissioner Harris. Motion was opposed by Commissioner Smith. Motion carried by a vote of 5-1.**
- 6) **Permanent Signage Alteration:** Consider a request from Stokes Sign for renovating an existing monument sign located at 801 Ranch Road 620 for Beam Vac Central Vacuum Systems of Texas.
  - Staff report and presentation by Ray Miller.
  - Public Hearing: No one spoke. Applicant was not present.
  - Determination: **Motion to approve by Commissioner Ford with conditions. The motion was seconded by Commissioner Harris. Motion carried by a vote of 6-0.**
- 7) **Permanent Signage (Variance):** Consider a request from Belmont Village for a new monument sign to be located at 107 Bella Montagna Circle for Belmont Village Independent Living.
  - Staff report and presentation by Ray Miller.
  - Public Hearing: No one spoke. Applicant Mark Maclaine was present.
  - Determination: **Motion to approve by Commissioner Goff with conditions. The motion was seconded by Commissioner Kotrady. Motion carried by a vote of 6-0.**

8) **Variance Request:** Consider a request from Optimized Engineering, the agent for the owner of the property located at 19818 SH-71 for approval of a variance to the maximum allowable amount of impervious cover within the City of Lakeway's Extra-Territorial Jurisdiction (ETJ) for Family Powersports.

- Staff report and presentation by Ray Miller.
- Public Hearing: No one spoke. Applicant Travis Robinson with Optimized Engineering was present.
- Determination: **Motion to approve by Commissioner Smith with conditions. The motion was seconded by Commissioner Goff. Commissioner Ford opposed the request. Motion carried by a vote of 5-1.**

9) **Special Use Permit - Lake Travis Middle School:** Consider a request from Cunningham/Allen, Inc., representing Lake Travis ISD, the owner of the property located at 4932 Bee Creek Road, for a special use permit to place 3 portable buildings on site to be used as classrooms.

- Staff report and presentation by Ray Miller.
- Public Hearing: No one spoke. Applicant Robert Winovitch was present.
- Recommendation to City Council: **Motion to recommend approval with conditions by Commissioner Ford. The motion was seconded by Commissioner Kotrady. Motion carried by a vote of 6-0.**

10) **The Oaks PUD – Fast Food Definition – Discussion Item Only (No Action)**


11) **Short Term Rental Ordinance – Amendments:** Consider proposed amendment to Section 30.05.004.5 (“Criteria applicable to short-term rental use permits/licenses”) of Chapter 30 (Zoning”), amending the existing provision of the Lakeway Municipal Code pertaining to permit renewals; violations of conditions of permit; and violations of existing ordinances and regulations.

- Staff report and presentation by Ray Miller.
- Public Hearing: No one spoke.
- Recommendation to City Council: **Motion to recommend approval with by Commissioner Harris. The motion was seconded by Commissioner Ford. Motion carried by a vote of 6-0.**

**12) Adjourn.**

**Hearing no further discussion, Chairman Taylor adjourned the meeting at 11:02 am.**

Minutes approved on June 6, 2018, by a vote of 5-0.

  
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Ray Miller, Jr., BDS Director