

CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING
Action Minutes of Regular Session
February 7, 2018 6:30 p.m.
Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas

- 1) **Establish Quorum and Call to Order.** Present: Commissioners Steve Smith, Don Goff, Dave Point, Jack Ford, Don Kotrady, Bruce Harris and Chairman Dave Taylor.
- 2) **Pledge of Allegiance.**
- 3) **Citizens Participation.** No one spoke.

CONSENT AGENDA - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4) **Approval of Minutes:** Wednesday, January 3, 2018.

END CONSENT AGENDA

Motion to approve by Commissioner Point and seconded by Commissioner Ford. Motion carried by a vote of 7-0.

- 8) **Permanent Signage– Circle K:** Consider a request from Comet Signs for new buildings, gas pump canopy, and an existing pylon sign at 1405 Ranch Road 620 South for Circle K.
 - Staff report and presentation by Ray Miller.
 - Public Hearing: No public input. Applicant Donnie Allen was present.
 - Determination: **Motion to approve by Commissioner Harris and seconded by Commissioner Goff. Motion carried by a vote of 7-0.**
- 9) **Variance–Whippoorwill Business Park:** A request from Carlson, Brigance & Doering, the agent for the owner of approximately 2.2 acres located along Whippoorwill Street between Pheasant Lane and Nightingale Lane, for approval of a variance to Lakeway Municipal Code Section 28.09.006(c)(3)(A) pertaining to the minimum number of required off street parking spaces.
 - **Consideration of this item was been postponed at the request of the applicant.**
- 10) **Special Use Permit–Short Term Rental:** A request from Rick and Gina Rogers, the owners of the property located at 833 Sunfish (Lakeway Section 14, Lot 809), for of a Special Use Permit to allow for a short-term rental use to operate at this location.
 - Staff report and presentation by Ray Miller.
 - Public Hearing: No public input. Applicants Rick and Gina Rogers were both present.
 - Recommendation to City Council: **Motion to recommend approval made by Commissioner Point and seconded by Commissioner Kotrady. Motion carried by a vote of 7-0.**

11) **Special Use Permit– Child Care Facility:** A request from Optimized Engineering, representing the owner of 3 acres located at 4936 Bee Creek Road, for renewal of a Special Use Permit to allow for a Child Care Facility to be operated at this location.

- **This item was withdrawn by the applicant.**

12) **Preliminary Plan Revision: Lakeway Church:** Consider a request from O'Brien Engineering, the agent for the owner of the property located at 2203 Lakeway Boulevard, for approval of a revised preliminary plan for the subject property.

- Staff report and presentation by Ray Miller.
- Public Hearing: Keith Barker II of 62 Lost Meadow Trail and Patricia Hydanus of 64 Lost Meadow Trail were present and expressed lighting concerns. Applicant Kent O'Brien was present.
- Recommendation to City Council: **Motion to recommend approval made by Commissioner Harris and seconded by Commissioner Kotrady. Motion carried by a vote of 7-0.**

13) **Amended Final Plat:** A request from Carlson, Brigrance & Doering, the agent for Lakeway Municipal Utility District, the owner of 12.499 acres located on the north side of Lohmans Crossing Road just east of Yaupon Creek, for an amended final plat of Lot 1, Lakeway MUD E5 Tank Subdivision.

- Staff Report and Presentation
- Public Hearing: No public input. Applicant was not present.
- Recommendation to City Council: **Motion to recommend approval made by Commissioner Ford and seconded by Commissioner Goff. Motion carried by a vote of 7-0.**

14) **New Meeting Time:** The next ZAPCO meeting will be March 7, 2018 at 9:15 a.m.

- **Chairman Taylor** announced the change to the monthly meeting time.

15) **Adjourn.**

Hearing no further discussion, Chairman Taylor adjourned the meeting at 7:28 pm.

Minutes approved on March 7, 2018, by a vote of 7-0.



Ray Miller, Jr., BDS Director