

CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING
Action Minutes of Regular Session
November 1, 2017, 6:30 p.m.
Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas

- 1) **Establish Quorum and Call to Order.** Present: Commissioners Steve Smith, Don Goff, Dave Point, Jack Ford, Bruce Harris and Chairman Dave Taylor.
- 2) **Pledge of Allegiance.**
- 3) **Citizens Participation.** No one spoke.

CONSENT AGENDA - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4) **Approval of Minutes:** Wednesday, September 6, 2017.
- 5) **Approval of Minutes:** Wednesday, October 4, 2017.
- 6) **Special Use Permit–Short Term Rental (Renewal):** Consider a request from Randy Dietel, the representative for the owners of the property located at 1007 Challenger (Lakeway Section 9, Lot 1016), for renewal of a Special Use Permit to allow for a short-term rental use to continue at this location.
- 7) **Special Use Permit–Short Term Rental (Renewal):** Consider a request from Billy C. Dyer, the owner of the property located at 720 Bermuda (Lakeway Section 5, Lot 695), for renewal of a Special Use Permit to allow for a short-term rental use to continue at this location.

All items were considered with one motion:

- **Determination: Motion to approve by Commissioner Point and seconded by Commissioner Ford. Motion carried by a vote of 6-0.**

END CONSENT AGENDA

- 8) **Special Use Permit–Short Term Rental:** A request from HollandCO Ventures, LLC, owners of the property located at 334 Explorer (Lakeway Section 32, Lot 3360), for renewal of a Special Use Permit to allow for a short-term rental use to continue at this location.
 - **Public Hearing:** No public input. Applicant's representative, Janelle Marcin, was present to answer any questions.
 - **Recommendation to City Council: Motion to recommend approval with stipulations made by Commissioner Harris and seconded by Commissioner Ford. Motion carried by a vote of 6-0.**

9) Consider and approve the proposed 2018 ZAPCO Meeting Schedule

- Staff report and presentation
- Public Hearing
- Determination: **Motion to approve by Commissioner Point and seconded by Commissioner Goff. Motion carried by a vote of 6-0.**

10) Permanent Signage–Canyon Pass in Rough Hollow: Consider a request from WLE-Weigelt, representing the owner of property at 1800 Highlands Boulevard for approval of a monument sign.

- Staff report and presentation by Ray Miller.
- Public Hearing: No public input. Applicant was not present.
- Determination: **Motion to approve by Commissioner Smith and seconded by Commissioner Point. Motion carried by a vote of 6-0.**

11) Permanent Signage: Consider a request from Executive Signs representing the owners of property located at 3102 Ranch Road 620 for approval of a building/wall sign.

- Staff report and presentation by Ray Miller.
- Public Hearing: No public input. Applicant was not present.
- Determination: **Motion to approve by Commissioner Smith and seconded by Commissioner Goff. Motion carried by a vote of 6-0.**

12) Cut/Fill Variance-Lakeway Police Facility: Consider a request from Malone/Wheeler, Inc. the agent for the owner of approximately 9.11 acres of land located north of Lohmans Crossing and situated on the east and west sides of Yaupon Creek, for approval of a Cut / Fill variance for the site development plan of Lakeway Police Facility.

- Staff report and presentation by Ray Miller.
- Public Hearing: No public input. Applicant was not present.
- Determination: **Motion to approve by Commissioner Ford and seconded by Commissioner Smith. Motion carried by a vote of 6-0.**

13) Street Vacation–Flint Rock Trace: Consider a request from The Overlook at Lakeway, LLC for approval of a street vacation for approximately 36,295 square feet of right-of-way (450' LF) associated with the original alignment of Flint Rock Trace between "old" Flint Rock Road and "new" Flint Rock Road.

- Staff report and presentation by Ray Miller.
- Public Hearing: No public input. Applicant was not present.
- Recommendation to City Council: **Motion to recommend approval by Commissioner Point and seconded by Commissioner Ford. Motion carried by a vote of 6-0.**

14) Zoning: Request: Cherry Peak Condo: A request from Cherry Peak, Ltd., the owner of approximately 3.87 acres of land located north of Wild Cherry Road and situated northwest from the Lakeway Medical Village, for a change in Zoning Classification from R-1 (Single Family) to C-1 (Office/Retail).


- Staff report and presentation by Ray Miller.
- Public Hearing: No public input. Applicant Todd Fletcher was present.

- Recommendation to City Council: Motion to recommend approval by Commissioner Harris and seconded by Commissioner Smith. Motion carried by a vote of 6-0.

15) Adjourn.

Hearing no further discussion, Chairman Taylor adjourned the meeting at 7:26 pm.

Minutes approved on December 6, 2017, by a vote of 5-0.



Ray Miller, Jr., BDS Director