

**CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING**  
**Action Minutes of Regular Session**  
**October 4, 2017, 9:10 a.m.**  
**Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas**

- 1) **Establish Quorum and Call to Order.** Present: Commissioners Steve Smith, Don Goff, Dave Point, Jack Ford, Bruce Harris, Don Kotrady and Chairman Dave Taylor.
- 2) **Pledge of Allegiance.**
- 3) **Citizens Participation.** No one spoke.

*CONSENT AGENDA - All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4) **Approval of Minutes:** Wednesday, September 6, 2017.
  - Determination: **Motion to table the minutes until the next meeting by Commissioner Point and seconded by Commissioner Smith. Motion carried by a vote of 7-0.**
- 5) **Special Use Permit – Short Term Rental:** A request from LHS Plaza, LLC, owners of the property located at 112 Marina View Way (Villas at Rough Hollow South Shore Amended, Lot 7) for renewal of a Special Use Permit to allow for a short-term rental use to continue at this location.
  - Determination: **Motion to approve by Commissioner Smith and seconded by Commissioner Harris. Motion carried by a vote of 7-0.**

**END CONSENT AGENDA**

- 6) **Permanent Signage:** Consider a request from VDGE, Inc. for a multitenant monument sign at 15527 Debba Drive for Debba Center.
  - Staff report and presentation by Ray Miller.
  - Public Hearing: No public input. Applicant was not present.
  - Determination: **Motion to approve by Commissioner Point and seconded by Commissioner Goff. Motion carried by a vote of 7-0.**
- 7) **Permanent Signage:** Consider a request from Custom Sign Creations for the placement of a tenant panel on an existing pylon sign at 1110 Ranch Road 620 for Stellar AV.
  - Staff report and presentation by Ray Miller.
  - Public Hearing: No public input. Applicant was not present.
  - Determination: **Motion to approve “Option 1” by Commissioner Harris and seconded by Commissioner Ford. Motion carried by a vote of 7-0.**

- 8) **Final Plat: Lakeway Highlands Phase 2, Section 6:** A request from Carlson, Brigance and Doering, the agent for the owner of approximately 33.7 acres of land located northeast of Highlands Boulevard along Baldovino Skyway, for approval of a Final Plat to be known as Lakeway Highlands Phase 2 Section 6.
- Staff report and presentation
  - Public Hearing: No public input. Applicant was not present.
  - Recommendation to City Council: **Motion to recommend approval by Commissioner Goff and seconded by Commissioner Ford. Motion carried by a vote of 7-0.**
- 9) **Cut / Fill Variance: Lakeway Highlands Phase 1, Section 8E:** Consider a request from Carlson, Brigance and Doering, the agent for the owner of approximately 21.6 acres of land located north of Highlands Boulevard on the east side of Peninsula Way, for approval of a Cut / Fill variance for the site development plan of Lakeway Highlands, Phase 1, Section 8E.
- Staff report and presentation by Ray Miller.
  - Public Hearing: No public input. Applicant was not present.
  - Determination: **Motion to approve by Commissioner Point and seconded by Commissioner Harris. Motion carried by a vote of 7-0.**
- 10) **Final Plat – Lakeway Police Facility:** A request from Malone Wheeler, Inc., the agent for the owners of approximately 9.11 acres of land located north Lohmans Crossing Road and situated on the west and east sides of Yaupon Creek for approval of a Final Plat to be known as Lakeway Police Facility
- Staff report and presentation by Ray Miller.
  - Public Hearing: No public input. Applicant Danny Martin was present.
  - Recommendation to City Council: **Motion to recommend approval by Commissioner Ford and seconded by Commissioner Harris. Motion carried by a vote of 7-0.**
- 11) **Special Use Permit – Lakeway Psychiatry & Behavioral Health:** A request from Lakeway Psychiatry and Behavioral Health, PLLC, the owner of property located at 1205 Ranch Road 620 for approval of a Special Use Permit to allow a Psychiatric Medical Clinic to be operated at this location.
- Staff report and presentation by Ray Miller.
  - Public Hearing: No public input. Applicant Ellis Doan was present.
  - Recommendation to City Council: **Motion to recommend approval by Commissioner Kotrady and seconded by Commissioner Goff. Motion carried by a vote of 7-0.**
- 12) **Special Use Permit – Short Term Rental:** A request from Stephanie McIntyre the owner of the property located at 1300 Sparrow Lane (Cardinal Hills Subdivision Unit III, Lot 18) for a Special Use Permit to allow for a short-term rental use at this location.
- Staff report and presentation by Ray Miller.
  - Public Hearing: No public input. Applicant Stephanie McIntyre was present to answer any questions.

- Recommendation to City Council: **Motion to recommend approval by Commissioner Point and seconded by Commissioner Smith. Motion carried by a vote of 7-0.**

**13) Special Use Permit – Short Term Rental:** A request from Turnkey Vacation Rentals representing the owners of the property located at 304 Seawind (Seawind III Subdivision, Lot 3278) for a Special Use Permit to allow for a short-term rental use at this location 304 Seawind.

- Staff report and presentation by Ray Miller.
- Public Hearing: No public input. Applicant Raine Boswick was present along with homeowner, Tammy Harding.
- Recommendation to City Council: **Motion to recommend approval by Commissioner Ford and seconded by Commissioner Goff. Motion carried by a vote of 7-0.**

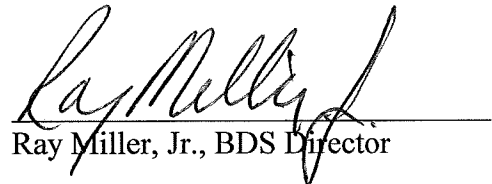
**14) Special Use Permit – Short Term Rental:** A request from Ashley Ettenson the owner of the property located at 208 Meadowlark South (Cardinal Hills Subdivision Unit II, Lot 16) for a Special Use Permit to allow for a short-term rental use at this location 208 Meadowlark Street South.

- Staff report and presentation by Ray Miller.
- Public Hearing: Applicant was not present. Brian Chavez spoke in opposition to the short term rental.
- Recommendation to City Council: **Motion to recommend approval by Commissioner Kotrady and seconded by Commissioner Ford. Motion carried by a vote of 7-0.**

**15) Adjourn.**

**Hearing no further discussion, Chairman Taylor adjourned the meeting at 7:35 pm.**

Minutes approved on November 1, 2017, by a vote of 6-0.

  
Ray Miller, Jr., BDS Director