

**CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING**  
**Action Minutes of Regular Session**  
**August 16, 2017, 6:30 p.m.**  
**Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas**

- 1) **Establish Quorum and Call to Order.** Present: Commissioners Steve Smith, Don Goff, Don Kotrady, Dave Point, and Chairman Dave Taylor.
- 2) **Pledge of Allegiance.**
- 3) **Citizens Participation.** Pat Vanderford asked questions pertaining to short term rentals.

**CONSENT AGENDA** - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4) **Approval of Minutes:** Wednesday, July 5, 2017, Regular.

**END CONSENT AGENDA**

**Motion to approve by Commissioner Point and seconded by Commissioner Goff. Motion carried by a vote of 5-0.**

- 5) **Permanent Signs (Variance): Lakeway Medical Village.** Consider a request from Canfield & Connors representing the owner of the property located at 3230 Ranch Road 620 for approval of new building signs for a medical office building.
  - Staff report and presentation by Ray Miller.
  - Public Hearing: Applicant Joel Canfield was present.
  - Determination: **Motion to approve by Commissioner Point with conditions. Motion died for lack of a second.**

**Motion to approve by Commissioner Smith and seconded by Commissioner Kotrady. Motion carried by a vote of 4-1. Commissioner Point opposed the motion.**

- 6) **Permanent Signs (Variance): HEB Curbside.** Consider a request from Comet Signs representing HEB the owner of the property located at 2000 Ranch Road 620 South for approval of directional signs and new building signs for HEB Curbside Service.
  - Staff report and presentation by Ray Miller.
  - Public Hearing: Applicant's representative Mark Aarons was present.
  - Determination: **Motion to approve by Commissioner Kotrady and seconded by Commissioner Goff. Motion carried by a vote of 5-0.**

- 7) **Special Use Permit – Short Term Rental:** A request from Margaret Parker, the owner of the property located at 206 Lido Street (Lakeway Section 16-B, Lot 1374A) for approval of a Special Use Permit to allow for a short-term rental use at this location.
- Staff report and presentation by Ray Miller.
  - Public Hearing: Applicant was not present. Maryann Banfield spoke in opposition to the request. Vince Magnarini had related questions and Pat Vanderford expressed concerns regarding the impact on traffic and voiced an opposition to short term rentals in general. Bob Farr too expressed a general concern about short term rentals.
  - Recommendation to City Council: **Motion to recommend approval by Commissioner Goff and seconded by Commissioner Point. Motion carried by a vote of 5-0.**
- 8) **Special Use Permit – Short Term Rental:** A request from Jamie and Teresa Hourahan, the owner of the property located at 410 A Sailmaster (Lohmans Crossing Estates Section 1, Resubdivision of Lot 41 Block B) for approval of a Special Use Permit to allow for a short-term rental use at this location.
- Staff report and presentation by Ray Miller.
  - Public Hearing: Applicant Jamie Hourahan was present.
  - Recommendation to City Council: **Motion to recommend approval by Commissioner Point and seconded by Commissioner Goff. Motion carried by a vote of 5-0.**
- 9) **Special Use Permit – Short Term Rental:** A request from Ken and Julie Ortolon, the owners of the property located at 122 Acapulco Drive (Lakeway Section 2, Lot 3768) for approval of a Special Use Permit to allow for a short-term rental use at this location.
- Staff report and presentation by Ray Miller.
  - Public Hearing: Applicant’s representative Keith Powell was present. Guy Saunders expressed concerns and Jim Shanahan spoke in opposition to the request.
  - Recommendation to City Council: **Motion to recommend approval by Commissioner Kotrady and seconded by Commissioner Goff. Motion carried by a vote of 5-0.**
- 10) **Special Use Permit – Short Term Rental:** A request from Dr. Steven Klayman, the owner of the property located at 103 Triton Court (Lakeway Section 20, Lot 2139) for approval of a Special Use Permit to allow for a short-term rental use at this location.
- Staff report and presentation by Ray Miller.
  - Public Hearing: Applicant was not present and no one spoke.
  - Recommendation to City Council: **Motion to recommend approval by Commissioner Smith and seconded by Commissioner Kotrady. Motion carried by a vote of 5-0.**

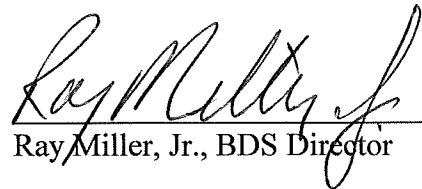
**11) Special Use Permit – Short Term Rental:** A request from John and Lou Black, the owner of the property located at 817 Mariner (Lakeway Section 6, Lot 758) for approval of a Special Use Permit to allow for a short-term rental use at this location.

- Staff report and presentation by Ray Miller.
- Public Hearing: Applicant was not present. Jeff Wentworth, former member of the Texas Senate, was present representing concerned neighbor Jolie Tinsman.
- Recommendation to City Council: **Motion to recommend approval by Commissioner Point and seconded by Commissioner Kotrady. Motion carried by a vote of 5-0.**

**12) Adjourn.**

**Hearing no further discussion, Chairman Taylor adjourned the meeting at 8:07 pm.**

Minutes approved on September 6, 2017, by a vote of 7-0.

  
Ray Miller, Jr., BDS Director