

**CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING**  
**Action Minutes of Regular Session**  
**December 7, 2016, 9:10 a.m.**  
**Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas**

- 1) **Establish Quorum and Call to Order.** Present: Commissioners Steve Smith, Don Kotrady, Don Goff, Dave Point, Jack Ford, Bruce Harris and Chairman Dave Taylor.
- 2) **Pledge of Allegiance.**
- 3) **Citizens Participation.** There were no speakers.

**CONSENT AGENDA** - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

- 4) **Approval of Minutes:** Wednesday, November 2, 2016, Regular.
- 5) **Subdivision Directional Sign:** Serene Hills. Consider a request from Lakeside Signs representing Serene Hills for approval of a new directional sign.
- 6) **Monument Sign Alteration: The Grumpy Grouper.** Consider a request from Doug Renshaw representing the owner of 1113 RR 620 North for approval of a new sign face on an existing free-standing monument sign structure.

**END CONSENT AGENDA**

**Motion to approve by Commissioner Point and seconded by Commissioner Ford. Motion carried by a vote of 7-0.**

- 7) **Variance: Hat Creek Burgers.** Consider a request from ID Studio 4, the agent for the owner of the property located at 1602 Ranch Road 620 South, for a variance of Section 28.09.017(g) of the Lakeway Municipal Code allowing for the use of artificial turf.
  - Staff report and presentation by Ray Miller.
  - Public Hearing: There were no speakers.
  - Determination: **Motion to approve by Commissioner Point with conditions stated by staff and seconded by Commissioner Goff. Motion carried by a vote of 7-0.**

8) **Special Use Permit: Sales Office.** Consider a request from JH Tuscan Village, the agent for the owner of the property located at 111 Lucia Circle, Unit 1 (Tuscan Village, Lots 1 and 2) for approval of a Special Use Permit for a sales office to be operated at this location.

- Staff report and presentation by Ray Miller.
- Public Hearing: There were no speakers.
- Determination: **Motion to approve by Commissioner Harris with a 3-year limitation and seconded by Commissioner Kotrady. Motion carried by a vote of 7-0.**

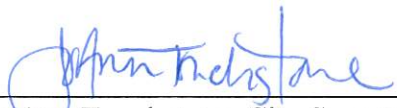
9) **Code Amendments: Short-Term Rental Use.** Consider an amendment to Section 30.05.004.5 (“Criteria applicable to short-term rental use permits/licenses”) of Chapter 30 (Zoning”), Lakeway Municipal Code.

- Staff report and presentation by Chessie Zimmerman.
- Public Hearing: There were no speakers.
- Recommendation to City Council: **Motion to recommend approval by Commissioner Ford and seconded by Commissioner Point. Motion carried by a vote of 7-0.**

10) **Adjourn.**

Hearing no further discussion, Chairman Taylor adjourned the meeting at 9:36 am.

Minutes approved on Jan 4, 2017, by a vote of 6-0.

  
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Jo Ann Touchstone, City Secretary

