

**CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING**  
**Action Minutes of Regular Session**  
**July 6, 2016, 9:10 a.m.**  
**Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas**

1) **Establish Quorum and Call to Order.** Present: Commissioners Steve Smith, Don Kotrady, Don Goff, Dave Point, Jack Ford, Bruce Harris, and Chairman Dave Taylor.

2) **Pledge of Allegiance.**

3) **Citizens Participation.** There were no speakers.

**CONSENT AGENDA** - *All items listed under the consent agenda may be approved by one motion. Members of the Commission may pull items from the consent agenda for discussion.*

4) **Approval of Minutes:** Wednesday, December 2, 2015, Special.

5) **Monument Sign:** Natural Bio Health. Consider a request from Stokes Signs, agent for the owner of the property located at 211 RR 620 South, for approval of a new sign face on an existing monument sign structure.

6) **Sign Plan:** Discovery Point. Consider a request from Stokes Signs representing Judd Olson, owner of the property located at 2951 RR 620 South, for approval of a sign plan providing for permanent multitenant building signage.

7) **Subdivision Monument Signs:** Rough Hollow Lakeway. Consider a request from Pharis Design representing Rough Hollow Lakeway for approval of two subdivision monument signs.

**END CONSENT AGENDA**

**Motion to approve by Commissioner Point and second by Commissioner Ford. Motion carried unanimously, 7-0.**

**REGULAR AGENDA**

8) **Special Use Permit: Model Home.** Consider a request from Sitterle Homes-Austin, LLC, the owner of the property located at 406 Ringtail Stream Drive (Serene Hills, Phase 2W, Lot 143), for approval of a model home/sales office and accompanying temporary signage.

- Staff report and presentation by Chessie Zimmerman.
- Public Hearing: There were no speakers.
- Determination: **Motion to approve by Commissioner Ford and second by Commissioner Kotrady. Motion carried by a vote of 7-0.**

- 9) **Special Use Permit: Model Home.** Consider a request from Partners in Building, the owner of the property located at 410 Ringtail Stream Drive (Serene Hills, Phase 2W, Lot 141), for approval of a model home/sales office and accompanying temporary signage.
- Staff report and presentation by Chessie Zimmerman.
  - Public Hearing: There were no speakers.
  - Determination: **Motion to approve by Commissioner Kotrady and second by Commissioner Smith. Motion carried by a vote of 7-0.**
- 10) **Annexation Request: Lakeway Highlands Phase 3, Section 4.** Consider a request from Carlson, Brigance and Doering, the agent for the owner of approximately 34.85 acres of land located east of Bee Creek Road and north of Avena Trail, for annexation of the subject property.
- Staff report and presentation by Chessie Zimmerman.
  - Public Hearing: There were no speakers.
  - Recommendation to City Council: **Motion to recommend approval by Commissioner Ford and second by Commissioner Harris. Motion carried by a vote of 7-0.**
- 11) **Zoning Request: Lakeway Highlands Phase 3, Section 4.** Consider a request from Carlson, Brigance and Doering, the agent for the owner of approximately 34.85 acres of land located east of Bee Creek Road and north of Avena Trail, for approval of R-3 (Single-Family Residential - Zero Lot Line-Modified) zoning for the subject property.
- Staff report and presentation by Chessie Zimmerman.
  - Public Hearing: There were no speakers.
  - Recommendation to City Council: **Motion to recommend approval by Commissioner Ford and second by Commissioner Point. Motion carried by a vote of 7-0.**
- 12) **Annexation Request: Lakeway Highlands Phase 3, Section 8.** Consider a request from Malone/Wheeler, the agent for the owner of approximately 12.16 acres of land located east of Bee Creek Road and south of Crosswind, for annexation of the subject property.
- Staff report and presentation by Chessie Zimmerman.
  - Public Hearing: Gail Lyons, Bee Creek Road resident, expressed concern about the potential for increased traffic on Bee Creek Road.
  - Recommendation to City Council: **Motion to recommend approval by Commissioner Kotrady and second by Commissioner Ford. Motion carried by a vote of 7-0.**
- 13) **Zoning Request: Lakeway Highlands Phase 3, Section 8.** Consider a request from Malone/Wheeler, the agent for the owner of approximately 12.16 acres of land located east of Bee Creek Road and south of Crosswind, for approval of GUI (Government, Utility and Institutional) zoning for the subject property.

- Staff report and presentation by Chessie Zimmerman.
- Public Hearing: There were no speakers.
- Recommendation to City Council: **Motion to recommend approval by Commissioner Kotrady and second by Commissioner Ford. Motion carried by a vote of 7-0.**


14) **Special Use Permit: Portable Building.** Consider a request from City of Lakeway, the owner of the property located at 1102 Lohmans Crossing Road, for approval of a Special Use Permit to install a temporary, portable building at this location.

- Staff report and presentation by Chessie Zimmerman.
- Public Hearing: There were no speakers.
- Recommendation to City Council: **Motion to recommend approval by Commissioner Point and second by Commissioner Goff. Motion carried by a vote of 7-0.**

15) **Adjourn.**

**Hearing no further discussion, Chairman Taylor adjourned the meeting at 9:53 am.**

Minutes approved on August 3, 2016, by a vote of 6-0.

  
 Jo Ann Touchstone, City Secretary

