

**NOTICE IS HEREBY GIVEN THAT THE  
BOARD OF ADJUSTMENT FOR  
THE CITY OF LAKEWAY, TRAVIS COUNTY, TEXAS  
WILL MEET IN REGULAR SESSION ON  
WEDNESDAY, March 16, 2016, AT 3:00 PM IN CITY HALL,  
1102 LOHMANS CROSSING ROAD, CITY OF LAKEWAY, TEXAS**

**AGENDA**

- 1) **Call to Order.**
  
- 2) **Amendments to the Board of Adjustment Rules and Regulations:** Amendments to the Board of Adjustment Rules and Regulations revising the criteria for organization, the criteria for voting, and other matters pertaining thereto.
  - Staff report from Deputy City Manager Chessie Zimmerman
  - Board discussion/action.
  
- 3) **Review hearing and disposition procedures.**
  - Review of procedures using historical case files.
  - Board discussion/no action.

*No action to be taken. Case materials are being provided as a guide to the Board to review the meeting process only and provide training to board members.*

4) **Adjourn.**

ATTEST: Attested to this the 10<sup>th</sup> day of March, 2016.

  
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Chessie Zimmerman, Deputy City Manager

**CERTIFICATE:** I certify that the above notice of Meeting was posted on the bulletin board of the Lakeway City Hall on this the 10<sup>th</sup> day of March, 2016.

  
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Jo Ann Touchstone, City Secretary

THE CITY OF LAKEWAY BOARD OF ADJUSTMENT MEETINGS ARE AVAILABLE TO ALL PERSONS REGARDLESS OF DISABILITY. IF YOU REQUIRE SPECIAL ASSISTANCE, PLEASE CONTACT THE CITY SECRETARY AT 314-7506 AT LEAST 48 HOURS IN ADVANCE OF THE MEETING. THANK YOU.

The Board of Adjustment may go into closed session at any time when permitted by Chapters 418 or 551, Texas Government Code or Section 321.3022 of the Texas Tax Code. Before going into closed session a quorum of the Board of Adjustment must be assembled in the meeting room, the meeting must be convened as an open meeting pursuant to proper notice, and the presiding officer must announce that a closed session will be held and must identify the sections of Chapter 551 or 418, Texas Government Code, or Section 321.3022 of the Texas Tax Code authorizing the closed session.

A quorum of the Lakeway City Council may attend this meeting in their individual, personal capacities, and might discuss items posted on the agenda as separate, private citizens (not as a collective group). No City Council deliberations or decisions will occur at this gathering.

