

CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING
Action Minutes of Regular Session
Wednesday, September 3, 2014, 9:10 a.m.
Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas

- 1) **Establish Quorum and Call to Order.** Present: Commissioners Jack Ford, Jean Hennagin, Don Kotrady, Dave Point, Bridget Bertram and Chairperson Ron Massa. Also present: Chessie Zimmerman, Assistant City Manager; Jim Powell, City Council Liaison; Troy Anderson, BDS Director; Sally Buckovinsky, Plan Examiner; and Paul Duncan, City Engineer. Commissioner Keith Trecker was not present.
- 2) **Citizens Participation**

CONSENT AGENDA: All items may be approved by one Commission vote. Members of the Commission may pull items from the consent agenda for discussion.

- 3) **Approval of Minutes:** Wednesday, August 6, 2014, Regular.
- 4) **Permanent Sign: Vibra Rehabilitation Hospital of Lake Travis.** Consider a request on behalf of Vibra Healthcare for property located at 2000 Medical Drive, for approval of a new monument sign.
- 5) **Permanent Sign: Vibra Rehabilitation Hospital of Lake Travis.** Consider a request on behalf of Vibra Healthcare for property located at 2000 Medical Drive, for approval of a new building sign.
- 6) **Permanent Sign: Austin Automotive Specialists.** Consider a request on behalf of Austin Automotive Specialists for property located at 303 Ranch Road 620 South, for approval of new copy on an existing monument sign.
- 7) **Permanent Sign: Austin Automotive Specialists.** Consider a request on behalf of Austin Automotive Specialists for property located at 303 Ranch Road 620 South, for approval of a new building sign.

END CONSENT AGENDA

Commissioner Dave Point moved to approve Consent Agenda. Commissioner Jack Ford seconded the motion, and by a vote of 6-0 the motion carried unanimously.

REGULAR AGENDA

- 8) **Zoning Request: 570 Rupen Drive.** Consider a request from Frie Planning, Development and Construction, the agent for the owner of approximately 5.6 acres of land located at 570 Rupen Drive, for a permanent zoning classification of R-3 (Single Family-Zero Lot Line Modified) and R-1 (Single-Family Residential) for the subject

property.

- Staff report by Troy Anderson. Staff recommended classification of R-1 for the entire 5.6 acres.
- Applicant Ross Frie made a presentation.
- Citizens participation/public hearing:
 - Tom Crider of 567 Rupen spoke in opposition.
 - William Scotty of 570 Rupen spoke in favor.
- Commission discussion/action – **After discussion, Commissioner Dave Point made a motion to recommend approval of the R-1/R-3 combination with the condition that all protected trees must be saved. Commissioner Jean Hennigan seconded the motion and by a vote of 6-0 the motion carried unanimously.**

9) **Special Use Permit: Gas Station.** Consider a request from Circle K, the agent for the owner of the property located at 1303 Ranch Road 620 North, for approval of a Special Use Permit to operate a gas station at this location.


- Staff report by Chessie Zimmerman. Staff recommended approval.
- Applicant representative Walt McMennamy made a presentation.
- Citizens participation/public hearing:
 - Ross Frie of 607 Cutty Trail spoke in favor.
- Commission discussion/action – **After discussion, Commissioner Jack Ford made a motion to recommend approval of the Special Use Permit to operate a gas station at 1303 Ranch Road 620 North. Commissioner Dave Point seconded the motion and by a vote of 6-0 the motion carried unanimously.**

10) **Final Plat: Highlands Phase 1 Section 8A.** Consider a request from Carlson, Brigance and Doering, the agent for the owner of approximately 21.6 acres of land located north of Highlands Boulevard and west of Peninsula Way, for approval of a final plat to hereinafter to be known as Lakeway Highlands Phase 1 Section 8A.

- Staff report by Troy Anderson. Staff recommended approval.
- Applicant presentation – no one made a presentation.
- Citizens participation/public hearing – no one spoke.
- Commission discussion/action – **After discussion, Commissioner Jean Hennigan made a motion to recommend approval of a final plat for Lakeway Highlands Phase 1 Section 8A. Commissioner Don Kotrady seconded the motion and by a vote of 6-0 the motion carried unanimously.**

11) Meeting adjourned.

Hearing no further discussion, Chairperson Massa adjourned the meeting at 10:10 a.m.



Ron Massa, Chairman



Troy Anderson, Building and Development Services Director