

CITY OF LAKEWAY ZONING AND PLANNING COMMISSION MEETING
Action Minutes of Regular Session
Wednesday, June 5, 2013, 9:10 a.m.
Lakeway City Hall, 1102 Lohmans Crossing Road, Lakeway, Texas

- 1. Establish Quorum and Call to Order.** Present: Commissioners Bridget Bertram, Jack Ford, Don Kotrady, Ron Massa, Jean Hennagin, Dave Point and Chairperson Dwight Haley. Also present: Steve Jones, City Manager; Chessie Zimmerman, Assistant City Manager; Dave Taylor, City Council Liaison; Troy Anderson, BDS Director and Paul Duncan, City Engineer.

CONSENT AGENDA: All items may be approved by one Council vote. Members of the Council may pull items from the consent agenda for discussion.

- 2. Approval of Minutes:** Wednesday, May 1, 2013, Regular.
- 3. Special Use Permit: Model Home.** Consider a request from Bellaheim, Inc., the owner of Lot 81, The Serene Hills, Phase 2E Subdivision, located at 105 Crestone Stream Drive, for approval of a model home to be constructed and operated as a real estate sales office.

END CONSENT AGENDA

Commissioner Dave Point moved to approve consent Agenda items 2-3 as listed. Commissioner Don Kotrady seconded the motion, and it passed by unanimous vote, approved 7-0.

- 4. Special Use Permit: Bonded Winery, Wine Cellar and Wholesaler.** Consider a request from Vinovium Partners, the tenant of property located at 401 Ranch Road 620 North, for approval of a special use permit for bonded winery, wine cellar and wholesaler.
 - Staff report by Troy Anderson, BDS Director.
 - Craig Mayer, President of Vinovium Partners, 401 N RR 620 #C2, made a presentation.
 - Citizen participation/public hearing-No one spoke.
 - Council discussion/action- **Commissioner Dave Point moved to approve a request with recommendation to City Council. Commissioner Don Kotrady seconded the motion, and it passed unanimous vote, approved 7-0.**
- 5. Preliminary Plan: Abercorn School Expansion / cardinal Hills Office Park.** Consider a request from Abercorn International School & Redbird Investors, Ltd., the owners of approximately 6.5 acres of land located at 521 Ranch Road 620 South, for approval of a preliminary plan of the subject property.
 - Staff report by Troy Anderson, BDS Director. Applicant representative was present to answer questions.
 - Citizen participation/public hearing-No one spoke.
 - Council discussion/action- **Commissioner Dave Point moved to approve the request with the conditions of addressing loading, solid waste containers and 620 traffic, with recommendation to City Council. Commissioner Ron Massa seconded the motion, and it passed by unanimous vote, approved 7-0.**

6. **Final Plat: Abercorn School Expansion / Cardinal Hills Office Park.** Consider a request from Abercorn International School & Redbird Investors, Ltd., the owners of approximately 6 acres of land located at 521 Ranch Road 620 South, for approval of a final plat of the subject property.
 - Staff report by Troy Anderson, BDS Director. Applicant representative was present to answer questions.
 - Citizen participation/public hearing-No one spoke.
 - Council discussion/action- **Commissioner Dave Point moved to approve a request with the conditions of addressing loading, solid waste containers, and 620 traffic, with recommendation to City Council. Commissioner Bridget Bertram seconded the motion, and it passed unanimous vote, approved 7-0.**

7. **Preliminary Plan Revision: Serene Hills.** Consider a request from Serene Hills, LTD., an owner of approximately 456.6 acres of land, for approval of a revision to the preliminary plan for the Serene Hills subdivision.
 - **Staff requested that this item be postponed to the July 3, 2013, regularly schedule meeting of the Commission.**

8. **Final Plat: Holy Lane Subdivision.** Consider a request from Jerry Lot and Bob Pope the owners of approximately 7.8 acres of land located at 303 Ranch Road 620 North, for approval of a plat vacation, street vacation and replat of the subject property.
 - Staff report by Troy Anderson, BDS Director. Applicant representatives were present to answer questions.
 - Citizen participation/public hearing-No one spoke.
 - Council discussion/action- **Commissioner Ron Massa moved to approve the request with recommendation to City Council. Commissioner Jack Ford seconded the motion, and it passed by unanimous vote, approved 7-0.**

9. **Permanent Sign: Firehouse Subs.** Consider a request from Firehouse Subs, the tenant of property located at 900 Ranch Road 620 South, for approval of a second wall/building sign.
 - Staff report by Troy Anderson, BDS Director. Applicant representatives were present to answer questions.
 - Steve King, Owner of Firehouse Subs, 900 RR 620 South made a presentation.
 - Citizen participation/public hearing-No one spoke.
 - Council discussion/action- **Commissioner Jack Ford moved to approve the request. Commissioner Bridget Bertram seconded the motion, and it passed by vote, approved 5-1. Don Kotrady abstained. Dave Point was not present for the vote.**

10. Adjourn.

- Dwight Haley, Chairperson adjourned the meeting at 10:25a.m.



Dwight Haley, Chairman



Troy Anderson, Building and Development Services Director